

Local Government (Miscellaneous Provisions) Act 1982 – Schedule 3

Sex Establishment Licensing – Fees

Full Cost Hourly Rate £99.05

Application for New Licence

Initial enquiry and send forms - £99.05 (1 hour)

Receipt application & check forms - £99.05 (1 hour)

Enquiries of applicant - £198.10 (2 hours)

Check site public notice and newspaper notice - £99.05 (1 hour)

Place notice on Council website - £49.52 (30 mins.)

Receive, check & acknowledge objections from residents/business & police - £841.92 (Assumes 16 public objections and Police = 17 x 0.5 hour each = 8.5 hours)

Liaise with Democratic Services to arrange Licensing Committee hearing - £99.05 (1 hour)

Notify all parties of hearing - £891.45 (Assumes 16 public objectors and Police and applicant = 18 x 0.5 hour each = 9 hours)

Prepare report for hearing - £297.15 (3 hours)

Hold hearing - £1188.60 (Assumes 3 officers present = Licensing Officer, Democratic Services Officer and Legal Officer at 4 hours each, which includes preparation for hearing = 12 hours)

Notify objectors of outcome of hearing - £841.92 (Assumes 16 public objections and Police = 17 x 0.5 hour each = 8.5 hours)

Draft licence with appropriate conditions and send to applicant and copy to Police - £198.10 (2 hours)

Annual premises compliance visits - £396.20 (4 visits at 1 hour each) - Note this does not include enforcement against other premises or against unlicensed operators.

Fee = £5299.16 = £5299

Application for Renewal or Variation of Licence

Initial enquiry and send forms - £49.52 (30 mins.)

Receipt application & check forms - £99.05 (1 hour)

Enquiries of applicant - £99.05 (1 hour)

Check site public notice and newspaper notice - £99.05 (1 hour)

Place notice on Council website - £49.52 (30 mins.)

Receive, check & acknowledge objections from residents/business & police - £346.68 (Assumes 6 public objections and Police = 7 x 0.5 hour each = 3.5 hours)

Liaise with Democratic Services to arrange Licensing Committee hearing - £99.05 (1 hour)

Notify all parties of hearing - £396.20 (Assumes 6 public objectors and Police and applicant = 8 x 0.5 hour each = 4 hours)

Prepare report for hearing - £198.10 (2 hours)

Hold hearing - £594.30 (Assumes 3 officers present = Licensing Officer, Democratic Services Officer and Legal Officer at 2 hours each, which includes preparation for hearing = 6 hours.)

Notify objectors of outcome of hearing - £346.68 (*Assumes 6 public objections and Police = 7 x 0.5 hour each = 3.5 hours*)

Draft licence with appropriate conditions and send to applicant and copy to Police - £99.05 (*1 hour*)

Annual premises compliance visits - £396.20 (*4 visits at 1 hour each*) - *Note this does not include enforcement against other premises or against unlicensed operators.*

Fee = £2872.45 = £2872

Application to Transfer licence

Initial enquiry and send forms - £99.05 (*1 hour*)

Receipt application & check forms - £99.05 (*1 hour*)

Enquiries of applicant - £198.10 (*2 hours*)

Check site public notice and newspaper notice - £99.05 (*1 hour*)

Place notice on Council website - £49.52 (*30 mins.*)

Draft licence with appropriate conditions and send to applicant and copy to Police - £99.05 (*1 hour*)

Annual premises compliance visits - £396.20 (*4 visits at 1 hour each*) - *Note this does not include enforcement against other premises or against unlicensed operators.*

Fee = £1040.02 = £1040

The above fee would apply to applications for a new sex establishment licence for –

Sex Shop (Whole Use)

Sex Cinema

Sexual Entertainment Venue

A Whole Use licence would be issued to premises whose gross sales of ‘sex articles’ is considered to be a significant part of the operation.

The Council also issues Part Use licences to Sex Shops. This would be where the premises sells R18 DVD’s/Videos but only in a specific part of the shop, with the rest of the shop given over to the sale of non licensable articles. The sale of any quantity of R18 DVD’s/Videos, regardless of their % to gross shop sales, requires a licence.

The fees for Part Use licences are as follows –

Application for New Licence - Sex Shop (Part Use)

Application for New Licence

Initial enquiry and send forms - £99.05 (*1 hour*)

Receipt application & check forms - £99.05 (*1 hour*)

Enquiries of applicant - £198.10 (*2 hours*)

Check site public notice and newspaper notice - £99.05 (*1 hour*)

Place notice on Council website - £49.52 (*30 mins.*)

Receive, check & acknowledge objections from residents/business & police – £148.57 (*Assumes 2 public objections and Police = 3 x 0.5 hour each = 1.5 hours*)
 Liaise with Democratic Services to arrange licensing committee hearing - £99.05 (*1 hour*)
 Notify all parties of hearing - £198.10 (*Assumes 2 public objectors and Police and applicant = 4 x 0.5 hour each = 2 hours*)
 Prepare report for hearing - £99.05 (*1 hour*)
 Hold hearing - £594.30 (*Assumes 3 officers present = Licensing Officer, Democratic Services Officer and Legal Officer at 2 hours each, which includes preparation for hearing = 6 hours*)
 Notify objectors of outcome of hearing - £148.57 (*Assumes 2 public objections and Police = 3 x 0.5 hour each = 1.5 hours*)
 Draft licence with appropriate conditions and send to applicant and copy to Police - £99.05 (*1 hour*)
 Annual premises compliance visits - £297.15 (*3 visits at 1 hour each*) - *Note this does not include enforcement against other premises or against unlicensed operators.*

Fee = £2228.61 = £2229

Application for Renewal or Variation of Licence - Sex Shop (Part Use)

Fee = £1204

Application to Transfer licence – Sex Shop (Part Use)

Fee = £842

To assist the Committee, the current LB Croydon Sex Establishment fees are shown in the left hand column in the table below, with the proposed fees, as detailed above, set out in the right hand column in the table below –

Current Fee	Proposed Fee
Whole Use New - £5294	Whole Use New - £5299
Whole Use Renewal - £3211	Whole Use Renewal - £2872
Part Use New - £2256	Part Use New - £2229
Part Use Renewal - £1263	Part Use Renewal - £1204